

GCE Post–Results Services June 2017

Post-results services include Enquiries about Results (checking marks, re-marking), and Access to Scripts (obtaining a copy of a script).

If you are not happy with your results, and want to appeal, you have a right to have a paper or a whole qualification re-marked. You can only ask for timetabled examinations to be re-marked, not an individual controlled assessment or coursework task.

PLEASE NOTE Only clear errors, such as mistakes about facts, or a serious failure to follow marking guidance, will lead to a change of mark. There will not be changes if the reviewer would give a slightly higher or lower mark for an answer than the original marker: this is regarded as a matter of judgement.

If you want to use these services, the candidate (not the parent) has to give consent by signing the request form. There are three possible outcomes of a clerical check or a re-mark:

- i) The mark stays the same;
- ii) The mark goes up;
- iii) The mark goes down.

A change of mark may result in a higher or lower grade, but it may also not affect the overall grade.

Deadlines for post-exam services:

Use the boards' **priority service** if your university place depends on having a higher grade. You can ask for a priority clerical check, a re-mark, or a copy of the script, to see if it is worth appealing.

- i) A clerical check – to see if your marks were added correctly. Deadline 24 August
- ii) Request for a re-mark for GCE examinations. Deadline 24 August
- iii) Request for a copy of a script for GCE examinations. Deadline 24 August

If you ask for a priority script, you are likely to miss the deadline for priority re-marking.

If you do not use the priority service, the deadline for Enquiries about Results is 20 September. The deadline for access to scripts is 28 September.

All enquiries about results and requests for scripts must be made through the Exams Officer, Stephen McCann. The boards do not accept applications from individuals.

Each board has its own fee structure, which can be found on their websites. Payment for services must be made in advance. The Academy will only ask you to pay the boards' fees. Fees are refunded by the examination boards if there is a change of grade as well as a change of mark. As a guide, the re-mark of a component is £35-£46, and more if the whole qualification has to be re-marked. Scripts can be free or cost up to £12, depending on the board.

If you want to find out more, each examination board has information about its own Post-results Services on its website.

To make a request, or to get a request form, please contact the Examinations Officer by email: stephen.mccann@southfieldsacademy.com

Consent forms for Enquiries about Results and Access to Scripts are also available in the Exams section on the Academy website.