

Adverse Weather Protocol

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Please note that in the event of a severe weather warning that may affect the Academy's normal opening hours, the following procedures will be put in place:

- As soon as we are alerted to severe weather an email and text messages will be sent to parents with regular updates (if you know of a parent that would not receive an email or text message we would ask that you would help them by notifying them).
- Southfields Academy will always endeavour to remain open to students, there may be a partial closure or a curtailed school day. Parents / Carers will be notified by email and text message of any closure. A notice will also be placed on the home page of the Academy website and on the Academy's Facebook and Twitter feeds.
- www.southfieldsacademy.com will be updated on a regular basis – you will need to refresh your browser if you stay logged on to the website.
- Wherever possible, we will have the Academy phone manned for telephone queries.

What happens if the weather deteriorates during the school day:

- The school will only close in the event of severe weather or on advice from the Local Authority. The decision will be made by the Principal and Headteacher.
- The decision will be posted on the website, sent by email and students will be permitted to text a dictated message to parents.
- Wherever possible, we will arrange for the school buses to come early.
- Wherever possible we will give the students an opportunity to obtain food and drink before the closure of the school.
- Students that are normally collected will be instructed to contact parents for advice on what to do.
- Students walking home will be advised to walk in groups.
- School will be kept opened and appropriately staffed until the last student has left the building.
- Please note that staff are not permitted to give lifts to students.

How you can help:

- Relay the message to anyone you know not able to be contacted by the school.
- Where possible, keep regular checks on the school website.
- Talk through the procedure with your son/daughter and plan with them what they should do in the event of bad weather.