



# Southfields Academy

September 2023 entry	
Action	Deadline
National Offer Day	1 March 2023
Date by which an appeal must be submitted	29 March 2023 (20 school days)
Dates when appeals will be heard	All appeals received by 28 March 2023 will be heard between 10 May and 14 June 2023.  (Excluding half term week - 29 May to 2 June 2023 inclusive)
Dates when appellants will be sent notification of their appeal hearing	25 April to 18 May 2023  (10 clear school days in advance of the hearing)
Date by which the Clerk sends appeal papers to the parents, the panel and the admission authority	27 April to 2 June 2023  (7 working days in advance of the hearing)
Deadline for appellants to submit additional evidence	8am, 3 working days before the appeal hearing
Decision letters sent to the appellants.	Within 5 school days after the appeal hearing (whenever possible)

**Appeals lodged after 29th March 2023 (known as late transfer appeals) will be heard within 40 school days of the appeal deadline or 30 school days of being received, whichever is the later date.**