

## March 2024

### OUTCOME

- **Friday 1st March 2024** is offers day, the day you find out which school your child has been offered. If you've applied online, you can log into your account from 5pm to find out the result of your application and/or you will receive an email that evening. If you've applied on a paper form, a letter will be posted to you on this day.
- If you are happy with the offer, accept the place by the deadline stated, as otherwise you risk losing the place. If you are not happy with the offer, your child's name can be added to the waiting lists of those schools you put as a higher preference.
- Even if you do not want your child to go to the school that you have been offered, it is advisable to accept the place your child has been offered and then wait to see if a place becomes available at a higher preference school. Waiting lists move and change in the months after offers day.
- If your child hasn't been offered your first preference but you believe he/she should have been, you can also appeal the decision. For more information contact Wandsworth Education Appeals Service by email at [educationappeals@wandsworth.gov.uk](mailto:educationappeals@wandsworth.gov.uk) or by telephone on 020 8871 7554.



Southfields  
Academy



[www.southfieldsacademy.com](http://www.southfieldsacademy.com)



Your Guide to Applying to a  
Wandsworth Secondary School  
2023/24



Dear Parent/Carer,

Choosing the right secondary school for your child is never easy, especially if this is your first time. Even the application process can seem daunting.

This short guide has been designed to make this task easier. It provides you with all the key dates, useful links and friendly advice. We do hope you find it useful.

If you would like help completing your child's application, Southfields Academy will be hosting workshops to assist with this task. For more details, please contact Sean French at [sean.french@southfieldsacademy.com](mailto:sean.french@southfieldsacademy.com)

We wish you and your child all the best as you embark on this exciting new chapter in your lives.

*Southfields Academy*

## July 2023

### PREPARE

- To apply online, you will need to create an account, visit [www.eadmissions.org.uk](http://www.eadmissions.org.uk)
- If your child has an EHCP (Educational Health and Care Plan), or one in progress, contact pupil services on 020 8871 7316 or [admissions@wandsworth.gov.uk](mailto:admissions@wandsworth.gov.uk) before making an application.

## September 2023

### RESEARCH

- Download the 'Choose a Wandsworth Secondary School' brochure for information about each school in the borough, entry requirements and details about the previous year's student admissions e.g. maximum distance admitted from. This is uploaded to the Council's website in September.
- If possible, you should visit any schools that you are considering. Open days are held in the summer and autumn terms. You can find the dates on school websites or on the Wandsworth Council website.
- Your child's primary school may hold a meeting about the application process and transfer to secondary school.
- Some schools require a Supplementary Information Form (SIF) e.g. for church or specialist places and may hold a specialist aptitude test. Some SIFs must be submitted by an earlier deadline in September. More details on [www.wandsworth.gov.uk/admissions](http://www.wandsworth.gov.uk/admissions)
- Year 6 children studying at Wandsworth primary schools sit the Wandsworth test in September. Children attending a private school or a school outside of Wandsworth and whose parents have registered by mid August will be invited to take this test too. The results are used by some schools to determine whether they will offer a child a selective place or to help schools place students into tutor groups.

## October 2023

### APPLY

- The deadline to apply for a secondary school place is **31st October 2023**.
- Paper application forms can be found on the Wandsworth Secondary School Admissions page. If you live outside Wandsworth you should apply through your own borough.
- You can express a preference for up to six schools. To avoid disappointment, ensure that these are realistic choices.
- You can apply for schools outside of Wandsworth.
- All the state schools that you are applying for, whether in Wandsworth or not, should be listed in order of preference on your eAdmissions application or Wandsworth paper application form.
- Visit [www.wandsworth.gov.uk/admission](http://www.wandsworth.gov.uk/admission) for further information or to check the progress of your application.